



# KEENE'S CROSSING PTO

## 2023 - 2024 Board Members

Stephannie Nazzaro, *President*

Crystal McDermond, *Vice President*

Annie Marais, *Treasurer*

Erin Novo, *Co-Treasurer*

Allyson Billie, *Fundraising Coordinator*

Kim Conte, *Communications Coordinator*

Sarah Marsicek, *Holiday Events Coordinator*

Catherine Loeffert, *Family Events Coordinator*

Melanie Johnson, *Community Outreach Coordinator*

Jen Musico, *Volunteer Coordinator*

Laura Cobb, *Teacher Engagement Coordinator*

## Keene's Crossing Elementary PTO

### General Meeting Minutes

2/13/2024 / 5:30 p.m. / KCE Media Center

Meeting called to order by PTO President, Stephannie Nazzaro at 5:35 p.m.

Attendance: Stephannie Nazzaro, Crystal McDermond, Erin Novo, Allyson Billie, Kim Conte, Catherine Loeffert, Melanie Johnson, Jen Musico, Laura Cobb, Annie Marais, and Sarah Marsicek.

Items reviewed with the group:

- Basketball Court: We do not have an exact amount due to waiting on a few items regarding painting. As it stands right now, it is about \$40,000. We are hoping to complete the project during Spring Break, but we are waiting for the company to give us a final date.
- Beautification day: This was requested by Dr. Webley. We plan to get parent volunteers, and some items donated. NEHS has offered to help with this project and Mrs. Conte suggested an Earth Day Event.
- Nominating Committee: Mrs. Rocca is waiting for a few members to confirm they are available. Mrs. Rocca needs current members to give her the intent for next year by the end of February.

- Spring Carnival: Will be April 19<sup>th</sup> and starts at 4:30 and is free this year because we met our Boosterthon goal. Mrs. Linkous asked if it is free for everyone. Yes, and siblings who do not attend Keenes are invited to attend.
- Budget Update: (copies of the updated budget were handed out to members present) We received feedback that parents want to better understand where the money is going from Boosterthon. Mrs. Marais added an appendix to show our projects that are ongoing and what the pipeline looks like from beginning to end. There are projects that have been completed and plans for the funds. We are trying to be transparent about what we are doing with the funds, what has been done, and what future plans are. There are multiple ways to get this information: by coming to the meetings, the PTO website, newsletters, and PTO Facebook page. Mrs. Marais went over the added appendix to explain the Boosterthon money: mic system for carline, Fans installed at PE pavilion and carline (\$16,000 has been handed over to the school), mulch installed outside 4<sup>th</sup> Grade portable, car stand umbrella at carline, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> Grade charging stations. Upcoming funds used: Spring Carnival, Basketball Court, outdoor green space, message board. We have an additional line on the budget: All Pro Dads. The PTO has sponsored this and approved \$1,200 for the year. Teacher Appreciation is also a large line item at \$16,000 and will be in May but also covers back to school lunch, birthdays, and other treats throughout the year. Additional financial item: When Mrs. Marais was getting ready to file taxes for the year, she found possible fraud on an old debit card. We have moved forward with OCPD with a formal investigation. If you have any questions, please contact Mrs. Marasi, Mrs. Nazzaro, or Mrs. Novo. No questions were asked.
- Project Update: Mrs. McDermond showed the project update handout that can be found on the Facebook page and shows all the projects that we have completed and that are in our pipeline.
- Glow Dance: March 2<sup>nd</sup>, tickets are \$5. We are looking for volunteers for set-up, clean-up, face painting, etc. A member asked if students who are not at Keenes can attend. No, we are trying to keep it to current students to keep numbers within the fire code. If the child attends VPK at Keenes they are invited to attend as well. Mrs. Marsicek asked Mrs. Loeffert to explain the two time slots for the dance. We will have two sessions: 5:00pm-6:30pm or 7:00pm-8:30pm. There will be food trucks parked in the bus loop and other glow items to purchase. All students need to have an adult with them. There will be different color arm bands for the sessions. Mrs. Loeffert will send out a sign-up genius for volunteers. If you volunteer your children can stay for both sessions.
- Communication Board: The cost will be around \$1,500. This will help those who are not on social media to get PTO information. Mrs. Conte went over the spirit wear survey results. New spirit wear is being printed and we hope to have it very soon. Will we have spirit wear on sale at Kindergarten Registration? We will look through our left-over inventory and sale what we have available.

With no further items to discuss the meeting was adjourned by Stephannie Nazzaro at 6:01 p.m.

The minutes were prepared by VP Crystal McDermond.

Upcoming Events:

- 2/14 – All Pro Dad’s
- 2/15 – Marco’s Spirit Night
- 3/2 – Glow Dance
- 3/14 – All Pro Dad’s
- 3/15 – 3/22 – Spring Break
- 4/9 – PTO meeting and 2024-2025 Board Elections
- 4/19 – Spring Carnival