

# Minutes

## Keene's Crossing Elementary PTO

PTO General Meeting, Keenes Crossing Media Center

Tuesday, October 21,, 2025 5:30 PM



## 2025-2026 Board Members

Melissia Bruehl, President	Ashley Kruse, Holiday Events Coordinator
Patricia McGaugh, Vice President	Kim Conte, Family Events Coordinator
Treasurer (open position)	Jen Musico, Community Outreach Coordinator
Erin Novo, Co-Treasurer	Sam Oddo, Volunteer Coordinator
Katherine Canady, Fundraising Coordinator	Emily Tornatore, Teacher Engagement Coordinator
Ellen Cintra, Communications Coordinator	

## Upcoming Events:

Friday 10/24 - Trunk or Treat

Wednesday 11/5 - Abbott's Spirit Night

Mon-Fri 11/17-21 Book Fair

Mon-Fri 12/15-19 - Holiday Shoppe

Wed 12/3 - Marco's Pizza Spirit Night

## Opening:

- The meeting was called to order by Melissia at 5:32 PM

## Items for Discussion:







Melissia Provided an update on the progress of the No Fuss Fundraiser and prizes being offered. The following slides were presented:

# No-Fuss Fundraiser Prizes

FUNDRAISER 

## KCE

### CLASS

- EACH CLASS WITH 100% REGISTRATION WINS A POPCORN PARTY 
- TOP EARNING GRADE LEVEL EACH CLASS WILL WIN A POPSICLE PARTY 
- TOP EARNING CLASS OVERALL WILL WIN A PIZZA PARTY 
- 1ST THREE CLASSES AT 100% REGISTRATION WIN THEIR TEACHERS A \$25 GIFT CARD 
- TOP EARNING CLASS OVERALL WINS THEIR TEACHER \$100 CLASSROOM SUPPLIES 
- TOP 5 CLASSES WILL WIN A DANCE PARTY IN THE CAFETERIA 

### INDIVIDUAL

- RETRO DAY FRIDAY 10/24 (STUDENTS WHO DONATED ANY AMOUNT)

### OVERALL DONATIONS

- 1ST STUDENT - PRINCIPAL FOR ½ DAY
- 2ND STUDENT - ASSISTANT PRINCIPAL FOR ½ DAY

The TOP 3 CLASSES  
with the most  
donations will each  
earn a traveling  
trophy.



FUNDRAISER 

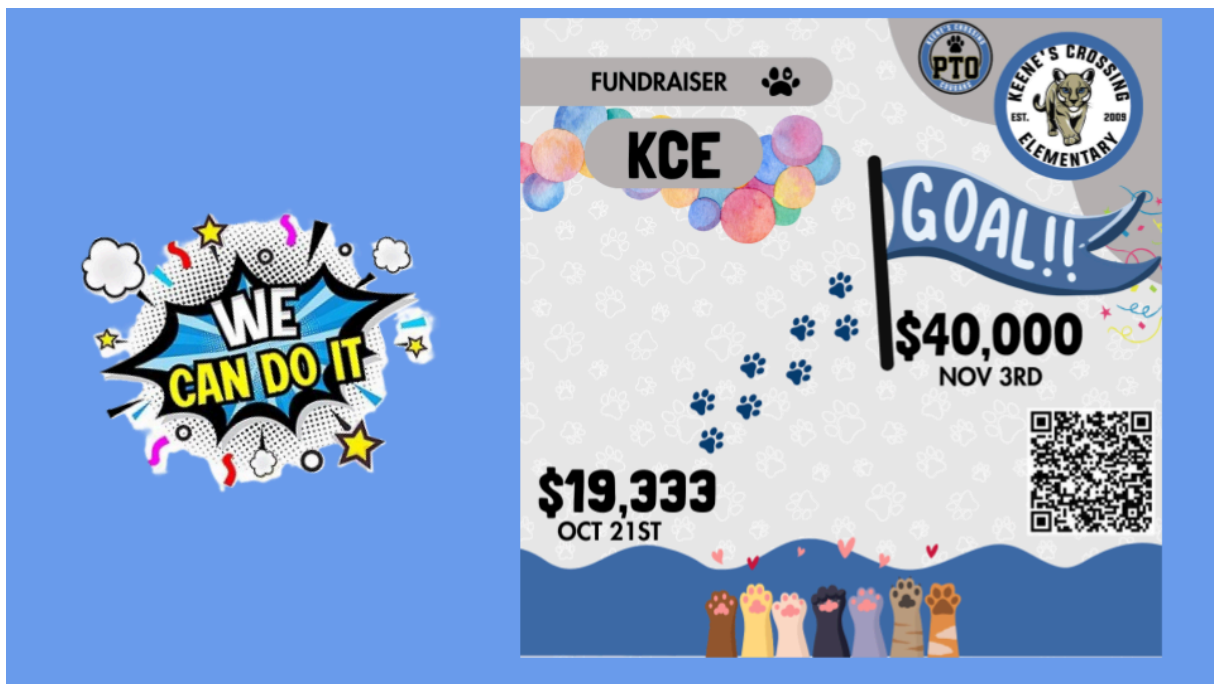
## KCE

HERE IS HOW YOUR CONTRIBUTIONS WILL MAKE AN IMPACT THIS YEAR:

- CAMPUS SAFETY UPGRADES: INSTALLATION OF A NEW PRIVACY FENCE TO INCREASE STUDENT SAFETY AND SECURITY.
- CLASSROOM ENHANCEMENTS: SUPPORT FOR TEACHER RESOURCES AND CLASSROOM MATERIALS TO ENRICH STUDENT LEARNING.
- STUDENT EXPERIENCES: FUNDING FOR SCHOOLWIDE ACTIVITIES AND SPECIAL EVENTS THAT BUILD COMMUNITY AND SCHOOL SPIRIT.



# COMMUNITY IMPACT



- Erin presented an update on the current budget and explained that the 5th Grade Celebrations had not gone over budget. It was a misunderstanding based on how the funds were recorded in the accounting system. The following slides were presented:

Income Update 9/1/25 - 9/30/25	
Income	Amount
Dance/Family event	\$0.00
Disney grants	\$0.00
Fundraising - Fall 2025	\$0.00
Fundraising - Fifth Grade	\$3,436.24
Fundraising - Spring	\$0.00
Grandparents Day	\$2,434.35
Holiday Shoppe	\$0.00
Media Center	\$6,937.58
Misc (Box Tops, Supply Supply Box)	\$202.00
Paw Grams	\$0.00
Proud Paws Book Sponsor(s)	\$671.78
Spirit Nights	\$0.00
Spirit store	\$1,246.93
Sponsorships	\$0.00
Spring Carnival	\$0.00
Trunk or Treat	\$18.82
<b>Total Income</b>	<b>\$14,947.70</b>

**\*\*\*Fifth Grade & Media Center now have SEPARATE bank accounts**

- 31 Proud Paw Sponsors signed up
- Online & sales @ Grandparent Night

## Expense Update 9/1/25 - 9/30/25

- Flyers
- Checks for new account
- Copies & supplies for events
- Nurse, McGarr, Music
- Reorders, bows/patches
- Snack Cart
- DJ deposit

Expenses	Amount
Bank Fees - Truist	\$0.00
Boohoo Breakfast	\$0.00
Caring Cougars	\$0.00
Dance/Family event	\$0.00
Fifth Grade Celebration	\$0.00
Fundraising - Fall 2025	(\$145.26)
Fundraising - Fifth Grade	(\$36.95)
Grandparents Day	(\$942.74)
Holiday Shoppe	\$0.00
Insurance	\$0.00
Media Center	(\$4,008.94)
Miscellaneous Admin expenses	\$0.00
Miscellaneous Staff Request	(\$1,550.90)
MoneyMinder Subscription	(\$301.41)
Office Supplies	\$0.00
Paw Grams	\$0.00
President's Fund	\$0.00
Printing	\$0.00
Proud Paws Book Sponsor(s)	\$0.00
PTO General Meeting Expense (Pizza, GC, Etc.)	\$0.00
Sign-up Genius	\$0.00
Spirit store	(\$3,920.98)
Spring Carnival	\$0.00
Sunshine State Parties	\$0.00
Tax Filing	\$0.00
Teacher Appreciation	(\$146.93)
Trunk or Treat	(\$162.50)
Website/Domain Expense	\$0.00
Yard Signs	\$0.00
Zoom	\$0.00
<b>Total Expenses</b>	<b>(\$11,216.61)</b>

## 5th Grade Spending Update

- 5th Grade has NOT overspent
- Winter Bookfair was separate budget item
- Separate spreadsheets tracked throughout year and always stayed in budget
- Some years had excess they gifted over to next year
- \$1500 PTO not accounted for in software (leads to inflated balances)
- New bank account opened for 5th grade 9/2025
- Money transferred to new account once clears main account



- Mrs. Drone presented books to attendees as part of the process of approving them for purchase for the library. Attendees were given the opportunity to read over titles and descriptions and given a week to contact Mrs. Drone with any concerns.
- Emily shared information about the Proud Paws book club and shared photos from the teacher appreciation snack cart. The following slides were presented:

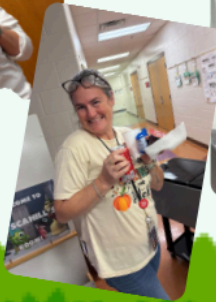


## PROUD PAWS BOOK SPONSORS

Calling all book lovers! For just \$25 you can help the KCE Media Center with a book dedicated in your child's name, and they will get to party in the media center with KC Cougar and other Proud Paws friends! Scan the code for more details.



## Snack Cart!



KCE PTO Teacher & Staff  
Appreciation Committee Update

- Ashley shared that the PTO is collecting candy and were still looking for volunteers for cars. The deadline was 10/22 to submit so that Additions could be checked for volunteers. The following slides were presented:



- Sam shared upcoming volunteer opportunities. They are provided in this slide:

## Volunteer Opportunities

- Check website & Facebook pages for current opportunities

<https://www.kce-pto.com/kcevolunteers>

- **ALWAYS** in need of *Lunchroom Helpers*
- Media needs help EARLY MORNING, 8:15-8:45am
  - Parents of news crew: you can stay watch them Monday & Friday!
- **October**: still need more Trunk/Treat cars, student helpers, & help @ spiritwear table
- **December**: *Bookfair* (5th Grade Parents are priority)
- **December**: *Holiday Shop*

**\*\*\* MUST BE ADDITIONS APPROVED!!! \*\*\***



- The meeting was adjourned at 6:03 PM



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